

Hello, good morning!

Good morning. how are you? How can I help you?

My name is Brian Smith and I came for the interview, for the position of Project Manager

Okay, please wait here. I will inform the CEO. I will get back to you when he is ready to receive you.

ok. Thank you

Mr Brian, please follow me. The CEO is ready to take your interview

Thank you very much. Let's go.

Good morning, sir.

Mr. Brian, please have a seat.

Thank you, dear Andrew for having me for this interview. This is a very good opportunity for me and I appreciate very much.

You are welcome Mr. Brian. Please keep yourself comfortable. We will start the interview. We are quite busy these days as we are expanding the office workforce for a new project. The position you will be interviewed soon is part of this expansion.

Thank you, Mr. Andrew. Yes, I am ready for the interview.

Q.1. Tell us about yourself

Thank you for this opportunity. I am Brian Smith. I hold Masters Degree in project management. I have 5 years' experience in two reputed companies where I have gained the skills and experience that align well with the role of this position. I'm a quick learner, and I enjoy helping organizations grow while delivering excellent service. I stay active and continue learning and personal development. I always value people and contribute to the positive team dynamics. I help other colleagues and believe in collective success.

Q.2. Tell me why you want this job?

This role aligns with my passion and long-term career goals. I went through the company webpage. I admired the innovation, commitment to employee growth, and forward-thinking approach of your company. I would be proud to contribute to such a dynamic environment and also further develop my skills.

Q.3. How did you find this position?

As I mentioned before, I have been inspired by the approach and career growth opportunity of your company for a while. I was checking regularly the job platforms to watch for opportunities like this one. When I saw the job opening, I applied immediately.

Q.4. What are your strengths?

I am a quick learner; I am a strong communicator and manage the communication style with the need of the audiences. I stay positive and focused during the time of uncertainty. I also embrace change and see it as an opportunity to grow and improve company outcomes.

Q.5. Tell me, what is your biggest weakness?

I haven't had much experience leading big teams, but I'm actively seeking opportunities to improve in this area. I constantly seek opportunities to practice and grow this skill. I have already taken initiatives in the previous jobs and will continue improve in it.

Q.6. Tell me, how do you handle conflict in the team?

I take conflict in the team as normal team behavior. When there is such conflict, I would first reflect on whether I contributed to the issue. Then I would speak to the member of the team privately to understand his /her perspective and work together to resolve the matter professionally and focus on what's best for the team.

Q.7. Tell me, where do you see yourself in five years?

I see myself having grown into a more senior role. I'd like to be known as a trusted, valuable team member who contributes consistently. I will grow myself to a go person when there is an issue in the company and team members seek advice when they encounter any problem in their projects.

Q.8. Tell me, what is your ideal work environment?

I feel best of me in positive, collaborative environments where team members are committed to growth and open to sharing ideas. I enjoy workplaces where creativity is encouraged and supported, and every team member's contribution is valued and there are learning opportunities to learn the new skills. I also like the environment where I am challenged - I believe the challenge helps to grow further.

Q.9. Tell me, what additional values do you bring to this role?

In my past experience, I independently handled various projects. I have worked directly with customers, led teams, solved problems independently, and met tight deadlines—all of which align with the core requirements of this role.

Q.10. Tell me, how others see you, how do they describe you?

Thank you for this question. My colleagues often describe me as enthusiastic, hardworking, dependable, and always looking for solution, so to say solution oriented. They see me as easily approachable, always willing to help, and able to stay calm under pressure. I am also known for peer support person who is available to listen when they have interpersonal issues in the team.

Q.11. Please describe yourself in four words.

Hardworking, adaptable, solution oriented and a team player. I stay focused on results, I work with little supervision, respond positively to change, and bring the team members together for the common cause and solution.

Q.12. Tell me, what is your greatest achievement?

In my previous role, I helped increase overall sales of the company by improving customer service. I also led social media campaign which helped expanding our brand through outreach program to wider population.

Q.13. Tell me, how do you spend time outside of work?

I enjoy going hiking with my close friends which helps me to stay fit and also socialize. I also spend quality time with my family, and I read personal development books to continuously boost my learning and develop my capacity.

Q.13. What do you bring to the company that others may not?

I bring a mix of practical experience, good communication and a deep understanding of how to support both the customers and team members to further grow. I am proactive and committed to help grow your company while managing resources efficiently.

Q.14. Tell me why do you want to work with this company?

I have always been ambitious to grow further. The values of your company and the work approach align with mine, and I admire the way your company is adapting on innovation, new technology and social responsibilities. This is the kind of company where I can see myself growing and contributing long-term.

Q.15. Thank you. I have come to the end of this interview. Before we close, do you have any question ?

Thank you very much, Mr. Andrew, for your time and this interview. I really appreciate it. I wanted to know what I should focus for first 3 months if I am selected for this position.

Thank you, Mr. Brian. As I said in the beginning, we are expanding the team to work on a new project. The project intends to have an extensive work on branding and media outreach. The focus of this candidate would be leading the team for branding and outreach.

Thank you very much, Mr. Andrew

You are welcome. Have a good day!